State of Nevada
Department of Education
Office of Teacher Licensing

Fingerprinting Instructions and Fingerprint Authorization Form

You must submit two (2) FBI fingerprint cards FD-258 (REV 5-11-99) with an initial application for teacher licensure. These are standard blue and white cards used in most states and by the FBI for miscellaneous fingerprinting.

Remember: You must provide two (2) forms of legal identification (i.e., passport, driver's license, birth certificate, Social Security card, etc.) to the agency in order to be fingerprinted. Most agencies charge a fee for fingerprinting.

Fingerprinting can be obtained at any law enforcement agency including those in U.S. territories, foreign countries, rural Nevada, or at either of the following locations:

Las Vegas Metropolitan Police Dept.
5880 Cameron Street
Las Vegas, NV
(702) 828-3271
8:00 am - 4:00 pm M-F
(Accepts cash or money orders)

Carson City Sheriff Dept.
901 E. Musser Street
Carson City, NV
(775) 887-2020
8:30 am - 4:00 pm M-F
(Accepts cash only)

Please make sure that personal information including name, address, citizenship, social security number, sex, race, height and weight, eye and hair color, date and place of birth are typed or printed in **black ink** on the fingerprint cards. Fingerprint cards must also reflect the date the fingerprints were obtained and the signature stamp of the official taking the prints, as well as the signature of the individual who is being printed.

Please do not fold your fingerprint cards, for they cannot be processed after they have been folded!

Fingerprint Authorization Form

(This form should be signed and submitted with the initial application form and two completed fingerprint cards.)

I, _____, hereby consent
Last First MI
to the examination of my fingerprints by the Federal Bureau of Investigation, and the submission of these findings to the Superintendent of Public Instruction, and the school district or private school of employment. This is in accordance with the requirements of Subsection 3 of the Nevada Revised Statute 391.033 (**which can be viewed online at the following website-http://www.leg.state.nv.us/NRS/NRS-391.html#NRS391Sec033**). Applicants shall be given the opportunity to challenge the accuracy of information obtained through the Federal Bureau of Investigation as set forth in 28 CFR 16.34.

_____ _____
Signature Date

Form TL.FPA.
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